



Hattori Foundation (est.1919)  
***The Yamasa Institute***  
Aichi Center for Japanese Studies

**Scholarships, Fellowships, Financial Aid and Work Study**

**(Please read all of the introduction before continuing)**

**Introduction:** Virtually all of the Institute's faculty and administrative staff have spent a considerable amount of time studying and working outside their home countries. All faculty members at Yamasa are very conscious that the perceived or relatively high cost of living in Japan can deter many gifted but financially disadvantaged students from taking what would be a vital step towards a fulfilling and successful career. For this reason, the non-profit Yamasa Institute makes every attempt to keep tuition, accommodation and other fees as low as possible. However despite our determined efforts to ensure that Yamasa provides not only high quality but also the most affordable programs available in Japan, we are aware that some students remain unable to find sufficient finance to cover their period of study.

In Japan there are a number of scholarships available from various organizations to assist foreign students. What makes Yamasa unusual is that in addition to providing information regarding these organizations, the Yamasa Institute has also developed its own extensive aid program - please note that we are virtually the only academic institution in this country that self-funds a full range of assistance including Scholarships, Fellowships, Financial Aid and Work Study.

As a result the number of gifted students at Yamasa has continued to increase. Another result is that there has also been a very large increase in the number of high quality applicants for financial assistance compared to the amount of aid available. Both in terms of workload and financial strain, this has created a number of administrative problems as all of the financial aid is funded by the ACJS or the Hattori Foundation. With no taxpayer provided funds available, Yamasa has been required to develop its own screening process and infrastructure. This website is designed to both explain the financial aid system as well as act as the initial screening process.

As a non-profit organization in the public service, every possible step has been taken to ensure that the limited amount of funding available is targetted and distributed effectively. Please note that financial assistance is not viewed as charity - we have two very specific goals in (1) Assisting highly talented students with a demonstrably proven financial need, and (2) Assisting students from partner universities and institutions

with agreed long term objectives in the field of Japanese language education.

## **Guidelines for Financial Assistance - Types available**

For the benefit of students enrolling or presently enrolled in Yamasa, there are a limited number of assistance plans available. These are provided through the support of the Hattori Foundation and other benefactors to selected students who wish to continue their studies in the Japanese language but are experiencing financial difficulties. In addition, some of the educational institutions throughout the world who maintain educational exchange agreements with Yamasa are also able to provide financial assistance available only to those registered at these respective institutions. Students who wish to study at Yamasa on exchange through their home institution are advised to first contact their Study Abroad advisor first to see if an exchange or scholarship agreement exists.

Due to the limited amount of funding available, please note that in all cases the chances of receiving a fellowship, scholarship or financial aid are much higher if you have already made the effort to find some supporting funds from alternative sources. For this reason we advise that search for appropriate scholarships, bursaries and loans in your own country before you apply for Hattori Foundation Aid. One of the questions that the Financial Aid Committee will ask is "What effort has this applicant made to obtain alternative funding? And if not, why not?" Your chances of obtaining aid are substantially reduced if you have not made the same effort as other applicants.

## **How to apply for Financial Assistance**

Before you apply for aid, you need to establish which type of aid you should apply for, and whether you are selecting the right course of studies. As a general rule, the Financial Aid Committee supports applicants for academic programs ahead of extension programs, supports applicants for long term studies ahead of short term studies, and supports students from partner universities and other organizations that are actively supporting the Institute's goal of improving the quality of Japanese language education. Students applying for and/or enrolled in Yamasa's Japanese programs may be eligible for one or a combination of the following:

Hattori Foundation Fellowships  
Yamasa Institute Scholarships  
Financial Aid  
WorkStudy

If you wish to apply for financial assistance please read through ALL FOUR of the programs above before you continue.

Before you apply for financial assistance, please ensure that you read the program sections in the Online Catalog very thoroughly - particularly the minimum entry requirements. This is because your course selection will have a direct impact on your chances of obtaining assistance - Academic programs are usually given higher priority than Extension (Continuing Education) programs. It is also because you will definitely not receive any assistance if you are not eligible for entry into the program or course itself.

After you have decided which program to apply for you need to obtain the financial assistance application forms. These are obtained from this website by answering the questions in the questionnaire below. The questionnaire is self-selecting - the information you submit by your answers (a combination of your education background, Japanese language education background or program selection) will guide you to the correct form. Alternatively, the answers you give may indicate that you would not receive aid and if so will state the reason. By this online method, you should know immediately whether you are able to apply for assistance, or whether you should continue looking for additional sources of assistance elsewhere.

Please note that you will need to formally apply for a program before your application for assistance would be processed by the Financial Aid Committee. Please also note that in many cases an interview would be required. This is the only way to ensure that the funds available for financial aid are distributed fairly and effectively. In the interest of fairness - special exceptions are not made.



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## **Hattori Foundation Fellowship**

**SUMMARY:** The Hattori Foundation Fellowships are specifically aimed at assisting students who are graduating (or have recently graduated) from university and are aiming for postgraduate study in a Japanese graduate school. The aim of the fellowship program is to enable academically gifted students with an upper intermediate level of Japanese to prepare for graduate school without being burdened by high financial costs.

Fellowship content

Eligibility and basic requirements

Application Process

Applicants are advised that competition for the available Fellowships is extremely strong and that the support of Japanese language faculty at your current university or alma mater is considered absolutely essential.

Selection of Fellowship recipients is made purely on the basis of academic ability, financial status and character references. The Hattori Foundation does not discriminate on the basis of age, gender or nationality.

### **Hattori Foundation Fellowship content**

1) Full tuition scholarship during the agreed period of study.

Fellowship recipients will be able to prepare for graduate school through the Yamasa Institute's AIJP (Academic Intensive Japanese Program). The recipients will usually study for a period of 6-12 months prior to entering a graduate school. It is possible for students who have already obtained Level 1 proficiency in the Japanese Language Proficiency Test to enroll in the AIJP in October and complete only 6 months prior to entering a graduate school. All tuition fees and associated administration charges will be paid by the Hattori Foundation.

2) Living expenses stipend

During the first 3 months in Japan, the Hattori Foundation will provide a Stipend not exceeding 50,000 yen per month (net) to help the student meet their living expenses.

### 3) Accommodation Allowance

During the period in which a recipient is not allowed to obtain part-time work, the Hattori Foundation will provide an Accommodation Allowance not exceeding 30,000 yen per month (net) to help the student meet their accommodation expenses. The allowance will be valid for accommodation arranged by the student housing office of the Yamasa Institute only.

### 4) Textbook Allowance

The student will receive an allowance not exceeding 20,000 yen for the purchase of textbooks and Institute supplied study materials during the AIJP.

### 5) Further scholarships/grants and soft loans.

When the student completes the Yamasa Institute's AIJP, the Hattori Foundation will assist the student in obtaining scholarships and other forms of assistance to help them pursue postgraduate studies in Japan. The Foundation will also continue to provide counselling where requested.

## **Eligibility and Basic Requirements**

Enrollment status:

At the time of the closing of applications, the applicant must be either:

- 1) a final year undergraduate student at a university recognized by Yamasa.
- 2) a student who has completed their course of studies/final exams and is awaiting graduation.
- 3) a graduate who completed undergraduate or graduate studies within the preceding 36 months.

Japanese language level:

The applicant must be:

(a) Completing or have completed a Japanese language MAJOR  
OR

(b) If the applicant is completing or has completed a MINOR in Japanese or have undertaken their Japanese studies outside their university, then they are required to

have sat level 1 or level 2 of the Japanese Language Proficiency Test (JLPT) during the 24 months prior to applying for the Fellowship. Results of the JLPT need to be supplied (whether pass or fail) with the application.

OR

(c) If the applicant is completing or has completed a major in a subject other than Japanese, they are required to have sat level 2 or level 3 of the Japanese Language Proficiency Test (JLPT) during the 24 months prior to applying for the Fellowship. Results of the JLPT need to be supplied (whether pass or fail) with the application.

Academic Record:

The applicant will have needed to sustain an overall GPA or equivalent exceeding 3.25. If the applicant is completing a major or minor in Japanese then a GPA of at least 3.0 in the Japanese language component is required.

The GPA is not the only factor taken into consideration, however as the fellowships are designated for students seeking to continue on to postgraduate studies and the graduate schools themselves will require their applicants to have a good academic record the GPA is important.

Letters of recommendation from current or former faculty/academic supervisors are essential.

Exchange Links:

Application for Hattori Foundation Fellowships is open. The applicant does not need to be an enrolled student or graduate of a university with an exchange or scholarship agreement with the Yamasa Institute. However the student does need to be enrolled in or a graduate of an Institution recognized by the fellowship selection committee as providing a high quality level of Education.

### **Application Process**

If you wish to apply for a Hattori Fellowship you will need to apply for admission into an Academic Program (Acceleration/AIJP/AJSP) and also complete the Hattori Fellowship Application Form.

NOTE FROM [admissions@yamasa.org](mailto:admissions@yamasa.org)

To do this you must apply through the Online catalog for entry to an Academic Program, and THEN apply through the financial assistance application page for the Hattori

Fellowship Application Form. The form is supplied in Japanese language only and is usually sent by airmail together with the Student Visa Application Kit.

You will receive the following documents:

- 1) Hattori Fellowship Application Form (in Japanese)
  
- 2) A letter pro forma for writing a letter addressed to "The President", "Hattori Foundation" introducing yourself and stating the reasons as to why you require a fellowship. This letter must be handwritten in Japanese.
  
- 3) Guidelines for the Japanese composition. The essay in Japanese is to explain why you are studying Japanese, what you would like to study at graduate school and where, your medium and long term objectives, specific reason for application etc. This composition must be handwritten in Japanese.

In addition you will need to submit:

- 4) A full resume
  
- 5) References and letters of recommendation from your Japanese teachers/faculty.
  
- 6) Original or certified copies of academic transcripts for the most recent studies completed AND any previous transcripts if the most recent studies completed were not in Japanese.

Application dates and deadlines are as follows:

Course:	Spring Start (April)	Fall Start (Oct.)
Deadline for postmark	October 15	April 15
Deadline for hand delivery	October 20	April 20
Shortlist notification*	October 25	April 25
Final notification	November 5	May 5
Course Application deadline	December 20	June 20
Enrollment	April	October

\*Unsuccessful candidates are informed at the same time as the short list announcement.

\*\*Where any of the above dates falls on a Sunday or Public Holiday, the preceding working day becomes the deadline. For confirmation please contact [admissions@yamasa.org](mailto:admissions@yamasa.org)



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## **The Yamasa Institute Scholarships**

**SUMMARY:** The Yamasa Institute Scholarships are specifically aimed at assisting students who are (a) currently enrolled in Yamasa programs, (b) currently enrolled at partner universities or institutions or (c) university graduates with an excellent academic history who are applying for academic programs and are able to prove financial need.

Priority is usually given in the following order:

- 1) Students currently enrolled in ACJS Academic programs
- 2) Students currently enrolled at partner universities or institutions
- 3) Alumni of Yamasa Institute extension programs
- 4) General applicants

Scholarship content

Eligibility and basic requirements

Application Process

Applicants are advised that competition for the available scholarships is extremely strong and that the support of Japanese language faculty at your current university or alma mater is considered absolutely essential.

### **The Yamasa Institute Scholarships content**

- 1) Full tuition scholarship during the agreed period of study.

This is subject to a review of academic performance and interview every 3 months.

- 2) Half tuition scholarship during the agreed period of study.

This is subject to a review of academic performance and interview every 3 months.

- 3) Quarter tuition scholarship during the agreed period of study.

This is subject to a review of academic performance and interview every 3 months.

The tuition scholarships above are usually provided either alone or in combination with

#### 4) Living expenses stipend

During the first 3 months in Japan, the Hattori Foundation may provide a Stipend not exceeding 50,000 yen per month (net) to help the student meet their living expenses. Extension of this stipend is sometimes possible but is dependent on good academic results and is subject to an interview.

AND/OR

#### 5) Accommodation Allowance

During the first 3 months in Japan, the Hattori Foundation may provide an Accommodation Allowance not exceeding 30,000 yen per month (net) to help the student meet their accommodation expenses. The allowance will be valid for accommodation arranged by the student housing office of the Yamasa Institute only. Extension of this stipend is sometimes possible but is dependent on good academic results and is subject to an interview.

AND/OR

#### 6) Textbook Allowance

The student will receive an allowance not exceeding 20,000 yen per academic year for the purchase of textbooks and Institute supplied study materials.

### **Eligibility and Basic Requirements**

Enrollment status:

At the time of the closing of applications, the applicant must be either:

- 1) a student currently enrolled in an academic program at the Yamasa Institute.
- 2) a student currently enrolled at a partner university of the Yamasa Institute.
- 3) an applicant who has completed their undergraduate studies with a GPA of 3.0 or higher and who has also completed a Yamasa short course program (An academic or extension program not exceeding 3 months duration such as an AIJP quarter or SILAC course) during the preceding 24 months.
- 4) an applicant who is a graduate of a partner university of the Yamasa Institute with an excellent academic record (GPA 3.5 or higher) who is applying for a long term academic program (minimum 1 year) and is able to satisfy the financial assistance committee of the Hattori Foundation that they are financially disadvantaged.

If the applicant is a student currently enrolled in a partner university of the Yamasa Institute then they need to have completed at least 2 semesters of studies prior to

application.

If the applicant is not currently enrolled as a student in the Yamasa Institute or a partner university of the Yamasa Institute then they need to have completed their undergraduate studies prior to commencement.

Japanese language level:

All scholarship applicants must be able to prove that they have studied Japanese and can demonstrate a proficiency level equivalent to the Japanese Language Proficiency Test Level 3 or higher.

The applicant must be able to submit:

- (a) An academic transcript from the Yamasa Institute OR
- (b) A transcript showing the results of either level 1 or level 2 of the Japanese Language Proficiency Test (whether pass or fail) during the 24 months prior to applying for the Scholarship. OR
- (c) A transcript showing a pass result in level 3 of the Japanese Language Proficiency Test during the 24 months prior to applying for the Scholarship. OR
- (d) An original academic transcript or a certified copy of an academic transcript issued by a partner university of the Yamasa Institute. The transcript should clearly indicate the duration of Japanese studies and be accompanied with a letter in Japanese from the faculty of the partner university. OR
- (e) An original academic transcript or a certified copy of an academic transcript issued by a university recognized by the Yamasa Institute as providing a high quality level of education. The transcript should clearly indicate the duration of Japanese studies and be accompanied with a letter in Japanese from the faculty of the university, a copy of the curriculum of the most recent program completed and a sample of the examination materials used.

Academic Record:

The applicant will have needed to sustain an overall GPA of 3.0 or equivalent. If the applicant is completing a major or minor in Japanese then a GPA of at least 3.0 in the Japanese language component is required.

2 Letters of recommendation from current or former faculty/academic supervisors are required. At least 1 of these letters should be written in Japanese.

## **Application Process**

If you wish to apply for a Yamasa Institute Scholarship you will need to apply for admission into one of the Academic Programs and also complete the Yamasa Institute Scholarship Application Form.

NOTE FROM admissions@yamasa.org

To do this you must apply through the Online catalog for entry to an academic program, and THEN apply through the financial assistance application page for the Yamasa Institute Scholarship Application Form. The form is supplied in Japanese or English. If you require a student visa then the form will usually be sent by airmail together with the AIJP Application Kit. If you do not require a student visa then the form can be supplied by email attachment.

You will receive the following documents:

- 1) Yamasa Institute Scholarship Application Form (in Japanese or English)
- 2) A letter pro forma for writing a letter addressed to "The President", "Hattori Foundation" introducing yourself and stating the reasons as to why you require a fellowship. This letter must be handwritten in either Japanese or English.
- 3) Guidelines for the Japanese composition. The essay in Japanese is to explain why you are studying Japanese, what you intend to do after graduation, your medium and long term objectives, specific reason for application etc. This composition must be handwritten in Japanese.

In addition you will need to submit:

- 4) A full resume
- 5) References and letters of recommendation from your Japanese teachers/faculty.
- 6) Original or certified copies of academic transcripts for the most recent studies completed AND any previous transcripts if the most recent studies completed were not in Japanese.

Application dates and deadlines are as follows:

	Student Visa Required	Student Visa Not Required
Postmark Deadline	65 days before application deadline	35 days before commencement
Hand delivery Deadline	60 days before application deadline	30 days before commencement

\*Unsuccessful candidates are informed at the same time as the short list announcement.

\*\*Where any of the above dates falls on a Sunday or Public Holiday, the preceding working day becomes the deadline. For confirmation please contact [admissions@yamasa.org](mailto:admissions@yamasa.org)



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## **Financial Aid Program**

**SUMMARY:** The Financial Aid Program is the widest available program as it is not usually limited to current Yamasa students or students at partner universities and has less stringent requirements.

Priority is usually given in the following order:

- 1) Students currently enrolled in ACJS Academic or Extension programs
- 2) Students currently enrolled at partner universities or institutions
- 3) Alumni of Yamasa Institute extension programs applying for academic programs
- 4) General applicants who are applying for academic programs and are able to prove financial need.

Please note that in all cases priority is given to students who hold or are applying for student visas. Priority is also given to students applying for academic programs ahead of students applying for extension programs.

Type of Financial Aid available  
Eligibility and basic requirements  
Application Process

Applicants are advised that competition for the available amount of financial assistance is extremely strong. Early application is advised.

### **Financial Aid Program content**

1) Partial discount of tuition during the agreed period of study. This is subject to a review of academic performance and interview every 3 months in the case of student holding a student visa, and every 4 weeks in the case of extension programs.

2) Accommodation Allowance

The Hattori Foundation may provide an Accommodation Allowance not exceeding 30,000 yen per month (net) to help the student meet their accommodation expenses. The allowance will be valid for accommodation arranged by the student housing office of the

Yamasa Institute only.

#### 4) Textbook Allowance

The student may receive an allowance not exceeding 10,000 yen for the purchase of textbooks and Institute supplied study materials during the AIJP.

### **Eligibility and Basic Requirements**

Enrollment status:

At the time of the closing of applications, the applicant must be either:

- 1) a student currently enrolled in an academic program at the Yamasa Institute.
- 2) a student currently enrolled in an extension program at the Yamasa Institute.
- 3) a student currently enrolled at a partner university of the Yamasa Institute.
- 4) a student who has applied for and been accepted into a Yamasa Program academic program, and who has completed the application procedures.

If the applicant is a student currently enrolled in a partner university of the Yamasa Institute then they need to have completed at least 2 semesters of studies prior to application.

Japanese language level:

All financial aid program applicants must be able to prove that they have studied Japanese and can demonstrate a proficiency level equivalent to the Japanese Language Proficiency Test Level 4 or higher.

The applicant must be able to submit:

- (a) An academic transcript from the Yamasa Institute OR
- (b) A transcript showing the results of either level 1, level 2 or level 3 of the Japanese Language Proficiency Test (whether pass or fail) during the 24 months prior to applying for the financial aid. OR
- (c) A transcript showing a pass result in level 4 of the Japanese Language Proficiency Test during the 24 months prior to applying for the Scholarship. OR
- (d) An original academic transcript or a certified copy of an academic transcript issued by a partner university of the Yamasa Institute. The transcript should clearly indicate the duration of Japanese studies and be accompanied with a letter in Japanese from the faculty of the partner university. OR
- (e) An original academic transcript or a certified copy of an academic transcript issued

by a university recognized by the Yamasa Institute as providing a high quality level of education. The transcript should clearly indicate the duration of Japanese studies and be accompanied with a letter in Japanese from the faculty of the university, a copy of the curriculum of the most recent program completed and a sample of the examination materials used.

Academic Record:

The applicant will have needed to sustain an overall GPA of 2.75 or equivalent. If the applicant is completing a major or minor in Japanese then a GPA of at least 3.0 in the Japanese language component is required.

2 Letters of recommendation from current or former faculty/academic supervisors are required. At least 1 of these letters should be written in Japanese.

### **Application Process**

If you wish to apply for a Yamasa Institute Scholarship you will need to apply for admission into one of the Academic Programs and also complete the Yamasa Institute Scholarship Application Form.

NOTE FROM [admissions@yamasa.org](mailto:admissions@yamasa.org)

Before you apply for financial aid you need to complete your application and enrolment procedure. It is possible to apply for the program before you arrive at Yamasa - but unless you are a currently enrolled student of a partner university you will need to pass an interview before aid is approved. If you come from a country where a guarantor is required, this means you would need to pay the tuition in full long before you know the result of the interview. For this reason you should never assume that you will definitely receive financial aid and should always budget accordingly when planning your studies.

Unless you are a currently enrolled student of a partner university of the Yamasa Institute, before you apply for the financial aid program you must first obtain the Yamasa Institute's Letter of Acceptance. You can then request the Financial Aid Application Form. For administrative cross-referencing reasons this form is not sent until after the Letter of Acceptance has been processed. The Financial Aid Application Form. is supplied in Japanese or English as preferred.

You will receive the following documents:

1) Financial Aid Application Form (in Japanese or English)

2) A letter pro forma for writing a letter addressed to "The President", "Hattori Foundation" introducing yourself and stating the reasons as to why you are requesting financial aid. This letter must be handwritten in either Japanese or English.

3) Guidelines for the Japanese composition. The essay in Japanese is to explain why you are studying Japanese, what you intend to do after graduation, your medium and long term objectives, specific reason for application etc. This composition must be handwritten in Japanese.

In addition you will need to submit:

4) A full resume

5) References and letters of recommendation from your Japanese teachers/faculty.

6) Original or certified copies of academic transcripts for the most recent studies completed AND any previous transcripts if the most recent studies completed were not in Japanese.

Application dates and deadlines are as follows:

	Student Visa Required	Student Visa Not Required
Postmark Deadline	16 days before commencement	35 days before commencement
Hand delivery	14 days before commencement	30 days before commencement

\*Unsuccessful candidates are informed at the same time as the short list announcement.

\*\*Where any of the above dates falls on a Sunday or Public Holiday, the preceding working day becomes the deadline. For confirmation please contact [admissions@yamasa.org](mailto:admissions@yamasa.org)



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## **Work Study Program**

**SUMMARY:** The Work Study Program is an unusual program at Yamasa as the selection procedure is not oriented towards students at partner universities and has less stringent academic and financial requirements.

Please note that in all cases priority is given to students who hold or are applying for student visas. Priority is also given to students applying for academic programs ahead of students applying for extension programs.

Work Study Program content  
Eligibility and basic requirements  
Application Process

Early application is advised.

### **Work Study Program content**

#### A. With Student Visa

- 1) Part time employment with paid remuneration. This is subject to a review of academic performance and interview every 3 months.
- 2) Partial reduction in tuition in exchange for employment or cultural exchange activities. This is subject to a review of academic performance and interview every 3 months.

#### A. Without Student Visa

- 1) Partial reduction in tuition in exchange for assistance or cultural exchange activities.

### **Eligibility and Basic Requirements**

Enrollment status:

At the time of the application, the applicant must be:

1) a student currently enrolled in an academic program at the Yamasa Institute, with a student visa. Minimum attendance rate required is 95% with above average grades.

Japanese language level:

There is no set Japanese language requirement. Obviously your chances of obtaining some form of work study are higher if you can converse in Japanese, however for some occupations it isn't required. Your level of Japanese will already be known to the interviewers.

Academic Record:

As an academic institution the Yamasa Institute's Work Study program does favor applicants with good academic backgrounds. However this program is strictly a matter of supply and demand for the personal skills you possess. Your academic background will not always figure in the assessment of those skills.

Examples of skills required:

Translating documents and files is a major demand area. Main languages required are Japanese, English, Chinese, German, Korean and Spanish.

Computer Science grads with System Admin skills, students with programming/multimedia experience are usually in demand at the Multimedia Studio.

There is usually some demand for office assistance. However please note that this demand is sporadic as long term students are usually favored.

Skills such as foreign language teaching are often in demand via the Hattori Foundation's International Interchange Center (An affiliated organization) and students with teaching qualifications are often able to pick up casual work.

### **Application Process**

If you wish to apply for Work Study you will need to physically enroll in Yamasa and then complete the Work Study Application Form. An interview will also be required. You cannot apply for work study in advance.

NOTE FROM admissions@yamasa.org

Before you can apply for work study you need to complete your application and enrolment procedure and be at Yamasa. It is not possible to apply for the program before

you arrive at Yamasa - and you will need to pass an interview before aid is approved as work study is only available if there is a demand for your skills. If you come from a country where a guarantor is required, this means you would need to pay the tuition in full long before you know the result of the interview. For this reason you should never assume that you will definitely receive work study assistance and should always budget accordingly when planning your studies.

If you wish to apply for work study you first need to visit the International Office of the Yamasa Institute located in the multimedia studio. There you will receive the following documents:

- 1) Work Study Application Form (in Japanese or English)
  
- 2) A letter pro forma for writing a letter addressed to "The President", "Hattori Foundation" introducing yourself and stating the reasons as to why you are requesting work study assistance. This letter must be handwritten in either Japanese or English.

In addition you will need to submit:

- 4) A full resume listing all of your skills.

There are no application dates or deadlines. The program is subject only to supply and demand.